



City of Covina/Successor Agency to the
Covina Redevelopment Agency/
Covina Public Finance Authority/
Covina Housing Authority

Mayor Walt Allen, III – Mayor Pro Tem Peggy Delach

Council Members: John King – Jorge Marquez – Kevin Stapleton

REGULAR MEETING AGENDA

125 E. College Street, Covina, California

Council Chamber of City Hall

Tuesday, May 7, 2013

6:30 p.m.

- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's Office counter at City Hall located at 125 E. College Street and the reference desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Sr. Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **May 7, 2013**, meeting was posted on **May 2, 2013** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

May 7, 2013

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members King, Marquez, Stapleton, Mayor Pro Tem/Vice Chairperson Delach and Mayor/Chairperson Allen

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:

CLOSED SESSION

- A. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency representative: Anthony Arroyo, Human Resources Director
Employee Organizations: A.F.S.C.M.E. – American Federation of State, County & Municipal Employees
P.A.C. – Police Association of Covina
P.S.C. – Police Supervisors of Covina
P.M.G. – Police Management Group
Executive Group
Unaffiliated Employees
- B. G.C. §54956.9(d)(1) CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
Case name: City of Covina v. Hassen Imports Partnership
Case Number: KC062804, Los Angeles Superior Court

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE/CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members King, Marquez, Stapleton, Mayor Pro Tem/Vice Chairperson Delach and Mayor/Chairperson Allen

PLEDGE OF ALLEGIANCE

Led by Council Member Stapleton

INVOCATION

Led by Covina Police Chaplain Dave Truax

PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS

Presentation: Update on the San Gabriel Valley Energy Wise Partnership and Introduction of new Executive Director, Andrea Travis-Miller

Proclamation: National Public Works Week – May 19-25, 2013

Proclamation: National Police Week – May 12-18, 2013

Proclamation: Municipal Clerk Week – May 5-11, 2013

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to approve the minutes from the April 2, 2013, regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2.** City Council to approve the minutes from the April 16, 2013, regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 3.** City Council to consider cancellation of the regular Council Meeting of May 21, 2013.
- CC 4.** City Council to receive and file the strategic plan update.
- CC 5.** City Council to adopt **Resolution No. 13-7144**, to appropriate \$20,000 to the Human Resources Budget and to approve a professional services agreement between the City and Atkinson, Andelson, Loya, Ruud & Romo.
- CC 6.** Successor Agency to the Covina Redevelopment Agency to receive and file the Quarterly Report of the Treasurer for the quarter ended March 31, 2013.
- CC 7.** City Council to receive and file the Quarterly Report of the Treasurer for the quarter ended March 31, 2013.
- CC 8.** City Council to approve the continuance of an agreement between the City and All City Management Services, Inc., for school crossing guard services for fiscal year 2013-2014.
- CC 9.** City Council to approve an exception to the Covina Home Rehabilitation Loan/Grant Program to allow expenditure of additional funds for necessary work to be performed for one qualifying household.
- CC 10.** City Council to award a professional services contract for audit services to Moss, Levy & Hartzheim and authorize the City Manager and City Attorney to execute said contract.
- CC 11.** City Council to approve a request by Reasons to Believe, nonprofit organization located at 818 S. Oak Park Road, for an exemption from the City's business license tax for calendar year 2013.
- CC 12.** City Council to approve the payment of demands in the amount of \$4,225,754.40.
- CC 13.** Successor Agency to the Covina Redevelopment Agency to approve the payment of demands in the amount of \$87,195.37.

CONSENT CALENDAR CONTINUED

CC 14. City Council to receive and file the update on Shoppers Lane parking.

CC 15. City Council/Successor Agency to consider the following:

- a) City Council to adopt **City Resolution No. 13-7145**, to approve the transfer of certain real property owned by the City of Covina within the Covina Revitalization Redevelopment Project No. Two to the Successor Agency to the Covina Redevelopment Agency pursuant to California Health and Safety Code Section 34177(e) and 34181 and making certain findings with regard thereto; and
- b) Successor Agency to the Covina Redevelopment Agency to adopt **Agency Resolution No. 13-010**, to approve the transfer of city-owned property (Lot 15, 135 East Badillo Street) within the Covina Revitalization Redevelopment Project No. Two to the Successor Agency to the Covina Redevelopment Agency pursuant to California Health and Safety Code Section 34177(e) and 34181 and making certain findings with regard thereto.

CC 16. City Council to consider the following:

- a) Adopt **Resolution No. 13-7146**, ordering the City's Licensed Engineer to prepare and file a report for levying assessments within the "Covina Lighting District No. 1978-1979" for the 2013-2014 fiscal year; and
- b) Adopt **Resolution No. 13-7147**, approving the City Engineer's report and declaring its intention to levy and collect assessments on "Covina Lighting District No. 1978-1979" for the 2013-2014 fiscal year; and appointing a time and place for hearing protests in relation thereto.

CC 17. City Council to consider the following:

- a) Adopt **Resolution No. 13-7148**, ordering the City's Licensed Engineer to prepare and file a report for levying assessments within the "Covina Landscaping District No. 1" for the 2013-2014 fiscal year; and
- b) Adopt **Resolution No. 13-7149**, approving the City Engineer's report and declaring its intention to levy and collect assessments on "Covina Landscaping District No. 1" for the 2013-2014 fiscal year; and appointing a time and place for hearing protests in relation thereto.

CC 18. City Council to adopt **Resolution No. 13-7150**, to declaring its intention to levy and collect assessments on "Vehicle Parking District No. 1" for the 2013-2014 fiscal year and appoint a set time and place for hearing protests in relation thereto.

CC 19. City Council to authorize the Interim Public Works Director to amend a professional services agreement with Willdan Engineering, Inc., for construction phase support services on Project S-1112, Sewer System Master Plan replacements.

CC 20. City Council to authorize the Interim Public Works Director to enter into a professional services agreement with Advantec Consulting Engineers, Inc., for "Green Street" preliminary designs.

CC 21. City Council to receive and file the Public Works Department's Calendar Year 2012 Annual Report.

NEW BUSINESS

NB 1. City Council to approve the annual assessment of the Prospero Park Owners Association Business Area Enhancement District (BAED) and adopt a Resolution related to establishing a public hearing date.

Staff Recommendation:

- 1) City Council to approve the annual report of the Prospero Park Owners Association Business Area Enhancement District (BAED).
- 2) City Council to adopt **Resolution No. 13-7143**, to declare its intent to levy an annual assessment for the fiscal year 2012-13 in the Prospero Park Business Area Enhancement District, and establishing the date, time and place for the public hearing.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to a budget workshop meeting, **Tuesday, May 28, 2013** at 6:00 p.m. in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723. The next regular meeting of the Council/Agency/Authority is scheduled for June 4, 2013 at 6:30 p.m. for open session and 7:30 p.m. for closed session.